

KATE SMITH

SUBSTITUTE TEACHER

DETAILS

ADDRESS

1515 Pacific Ave
Los Angeles, CA 90291
United States

PHONE

3868683442

EMAIL

email@email.com

PLACE OF BIRTH

San Antonio

DRIVING LICENSE

Full

LINKS

[Resume.io](#)

[Resume Viking](#)

SKILLS

Leadership



Classroom Management



Conflict Resolution



Modified Instructional
Techniques



Knowledge of Educational
Philosophies



Advanced Teaching
Techniques



HOBBIES

Blogginh, Gymnastics,
Glassblowing

LANGUAGES

Mandarin



French



Italian



PROFILE

Highly proficient Substitute Teacher with imaginative instructional demeanor and aptitude in smart learning approaches. 12+ years' experience teaching elementary grades with a bachelor's degree in Child Psychology and certified to teach in all states across the Mid-West Region. Very motivated on engaging and enthusing learners to achieve their ultimate potential.

EMPLOYMENT HISTORY

Substitute Teacher, Northville Primary School

Boston

Jan 2021 — Present

Facilitating lessons for Grade 3 Pupils daily, by handing out learning materials, setting up props, and handing out art and stationery supplies.

- Acknowledged praise from the principal for the frequent capability of arriving within very short notice, respectable, equipped, and ready to involve the students.
- Assumed provisional leadership roles for after-school programs such as football coaching and Substitute Teaching. Asked to be an assistant coach permanently.

Substitute Teacher, St Mary's DSG

San Francisco

Jan 2019 — Dec 2020

Substituted for Biology, English, and Maths classes for all elementary grades, throughout the 2020 school year

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- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail
- Subbed for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail.
- Regularly filled in when the soccer coach was absent at practices. Improved student participation in drills by 30%.

Substitute Teacher, Menlo Park High School

New York

Jan 2017 — Nov 2018

Responsible for planning lessons for all elementary grades that teach learners via practical and theoretical examples.

- Conducting tests and assessments.
- Grading students' assignments and monitoring their progression.
- Supervising learners during lunchtimes in the cafeteria and on the playground during recess, ensuring their safety.
- Distributing tests, monitoring exam sessions, collecting exam papers, and doing the grading thereof.
- Preparing draft lesson outlines, creating worksheets for learners to do during lessons.

EDUCATION

Master's Degree in Curriculum and Instruction, University of Arizona

Buffalo

Jan 2021 — Present

Bachelor's Degree in Creative Writing, Ashford University

Ashford

Jan 2018 — Dec 2020

- GPA: 3.5
- Majors: Communication Sciences, Creative Writing.
- Honors: Deans List

Bachelor's Degree in Education, Chicago State University

San Vicente
Chicoloapan

Jan 2016 — Jul 2018

- Majors: Reading, Literature, Pedagogy.
- Minors: Curriculum Design, Instructional Technology, Instruction Design.

COURSES

General Education Certificate, Miami Secondary School, FL.

Jan 2021 — Jan 2021