



Kate Smith

Substitute Teacher

1515 Pacific Ave, Los Angeles, CA 90291, United States
3868683442 · email@email.com

⇒ [Resume.io](#), [Resume Viking](#)

Place of birth

San Antonio

Driving license

Full

Skills

Leadership

Classroom Management

Conflict Resolution

Modified Instructional
Techniques

Knowledge of Educational
Philosophies

Advanced Teaching
Techniques

Hobbies

Blogginh, Gymnastics,
Glassblowing

Languages

Mandarin

French

Italian

Profile

Highly proficient Substitute Teacher with imaginative instructional demeanor and aptitude in smart learning approaches. 12+ years' experience teaching elementary grades with a bachelor's degree in Child Psychology and certified to teach in all states across the Mid-West Region. Very motivated on engaging and enthusing learners to achieve their ultimate potential.

Employment History

Substitute Teacher, Northville Primary School, Boston

January 2021 — Present

Facilitating lessons for Grade 3 Pupils daily, by handing out learning materials, setting up props, and handing out art and stationery supplies.

- Acknowledged praise from the principal for the frequent capability of arriving within very short notice, respectable, equipped, and ready to involve the students.
- Assumed provisional leadership roles for after-school programs such as football coaching and Substitute Teaching. Asked to be an assistant coach permanently.

Substitute Teacher, St Mary's DSG, San Francisco

January 2019 — December 2020

Substituted for Biology, English, and Maths classes for all elementary grades, throughout the 2020 school year

- Substituted for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail
- Subbed for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail.
- Regularly filled in when the soccer coach was absent at practices. Improved student participation in drills by 30%.

Substitute Teacher, Menlo Park High School, New York

January 2017 — November 2018

Responsible for planning lessons for all elementary grades that teach learners via practical and theoretical examples.

- Conducting tests and assessments.
- Grading students' assignments and monitoring their progression.
- Supervising learners during lunchtimes in the cafeteria and on the playground during recess, ensuring their safety.

- Distributing tests, monitoring exam sessions, collecting exam papers, and doing the grading thereof.
- Preparing draft lesson outlines, creating worksheets for learners to do during lessons.

Education

Master's Degree in Curriculum and Instruction, University of Arizona, Buffalo

January 2021 – Present

Bachelor's Degree in Creative Writing, Ashford University, Ashford

January 2018 – December 2020

- GPA: 3.5
- Majors: Communication Sciences, Creative Writing.
- Honors: Deans List

Bachelor's Degree in Education, Chicago State University, San Vicente Chicoloapan

January 2016 – July 2018

- Majors: Reading, Literature, Pedagogy.
- Minors: Curriculum Design, Instructional Technology, Instruction Design.

Courses

General Education Certificate, Miami Secondary School, FL.

January 2021 – January 2021