

Kate Smith

Substitute Teacher



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LINKS [Resume.io](#), [Resume Viking](#)

Profile

Highly proficient Substitute Teacher with imaginative instructional demeanor and aptitude in smart learning approaches. 12+ years' experience teaching elementary grades with a bachelor's degree in Child Psychology and certified to teach in all states across the Mid-West Region. Very motivated on engaging and enthusing learners to achieve their ultimate potential.

Employment History

Jan 2021 – Present

BOSTON

Substitute Teacher

Northville Primary School

Facilitating lessons for Grade 3 Pupils daily, by handing out learning materials, setting up props, and handing out art and stationery supplies.

- Acknowledged praise from the principal for the frequent capability of arriving within very short notice, respectable, equipped, and ready to involve the students.
- Assumed provisional leadership roles for after-school programs such as football coaching and Substitute Teaching. Asked to be an assistant coach permanently.

Jan 2019 – Dec 2020

SAN FRANCISCO

Substitute Teacher

St Mary's DSG

Substituted for Biology, English, and Maths classes for all elementary grades, throughout the 2020 school year

- Substituted for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail
- Subbed for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail.
- Regularly filled in when the soccer coach was absent at practices. Improved student participation in drills by 30%.

Jan 2017 – Nov 2018

NEW YORK

Substitute Teacher

Menlo Park High School

Responsible for planning lessons for all elementary grades that teach learners via practical and theoretical examples.

- Conducting tests and assessments.
- Grading students' assignments and monitoring their progression.
- Supervising learners during lunchtimes in the cafeteria and on the playground during recess, ensuring their safety.

- Distributing tests, monitoring exam sessions, collecting exam papers, and doing the grading thereof.
- Preparing draft lesson outlines, creating worksheets for learners to do during lessons.

Education

Jan 2021 – Present

[BUFFALO](#)

University of Arizona

Master's Degree in Curriculum and Instruction

Jan 2018 – Dec 2020

[ASHFORD](#)

Ashford University

Bachelor's Degree in Creative Writing

- GPA: 3.5
- Majors: Communication Sciences, Creative Writing.
- Honors: Deans List

Jan 2016 – Jul 2018

[SAN VICENTE CHICOLAPAN](#)

Chicago State University

Bachelor's Degree in Education

- Majors: Reading, Literature, Pedagogy.
- Minors: Curriculum Design, Instructional Technology, Instruction Design.

Skills

Leadership



Classroom Management



Conflict Resolution



Modified Instructional Techniques



Knowledge of Educational Philosophies



Advanced Teaching Techniques



Hobbies

Blogginh, Gymnastics, Glassblowing

Languages

Mandarin



French



Italian



Courses

Jan 2021 – Jan 2021

General Education Certificate

Miami Secondary School, FL.