



Kate Smith

Substitute Teacher

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DRIVING LICENSE Full

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PLACE OF BIRTH San Antonio

LINKS [Resume.io](#), [Resume Viking](#)

01 PROFILE

Highly proficient Substitute Teacher with imaginative instructional demeanor and aptitude in smart learning approaches. 12+ years' experience teaching elementary grades with a bachelor's degree in Child Psychology and certified to teach in all states across the Mid-West Region. Very motivated on engaging and enthusing learners to achieve their ultimate potential.

02 EMPLOYMENT HISTORY

Jan 2021 — Present
Boston

Substitute Teacher at Northville Primary School

Facilitating lessons for Grade 3 Pupils daily, by handing out learning materials, setting up props, and handing out art and stationery supplies.

- Acknowledged praise from the principal for the frequent capability of arriving within very short notice, respectable, equipped, and ready to involve the students.
- Assumed provisional leadership roles for after-school programs such as football coaching and Substitute Teaching. Asked to be an assistant coach permanently.

Jan 2019 — Dec 2020
San Francisco

Substitute Teacher at St Mary's DSG

Substituted for Biology, English, and Maths classes for all elementary grades, throughout the 2020 school year

- Substituted for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail
- Subbed for Biology, English, and maths classes. Graded every quiz allocated by long-term teachers.
- Revised lesson plans to correspond to changes in curriculum. Acknowledged by teachers for attention to detail.
- Regularly filled in when the soccer coach was absent at practices. Improved student participation in drills by 30%.

Jan 2017 — Nov 2018

New York

Substitute Teacher at Menlo Park High School

Responsible for planning lessons for all elementary grades that teach learners via practical and theoretical examples.

- Conducting tests and assessments.
- Grading students' assignments and monitoring their progression.
- Supervising learners during lunchtimes in the cafeteria and on the playground during recess, ensuring their safety.
- Distributing tests, monitoring exam sessions, collecting exam papers, and doing the grading thereof.
- Preparing draft lesson outlines, creating worksheets for learners to do during lessons.

03 EDUCATION

Jan 2021 — Present

Buffalo

University of Arizona

Master's Degree in Curriculum and Instruction

Jan 2018 — Dec 2020

Ashford

Ashford University

Bachelor's Degree in Creative Writing

- GPA: 3.5
- Majors: Communication Sciences, Creative Writing.
- Honors: Deans List

Jan 2016 — Jul 2018

San Vicente Chicoloapan

Chicago State University

Bachelor's Degree in Education

- Majors: Reading, Literature, Pedagogy.
- Minors: Curriculum Design, Instructional Technology, Instruction Design.

04 SKILLS

Leadership

● ● ● ● ●

Classroom Management

● ● ● ● ●

Conflict Resolution

● ● ● ● ●

Modified Instructional Techniques

● ● ● ● ●

Knowledge of Educational Philosophies

● ● ● ● ●

Advanced Teaching Techniques

● ● ● ● ●

05 HOBBIES

Blogginh, Gymnastics, Glassblowing

06 LANGUAGES

Mandarin

● ● ● ● ●

French

● ● ● ● ●

Italian

● ● ● ● ●

07 COURSES

Jan 2021 — Jan 2021

General Education Certificate at Miami Secondary School, FL

