



# Will Robbins

## Grocery Shelf Stocker

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### Place of birth

San Antonio

### Nationality

American

### Driving license

Full

### Skills

Stocking

Forklifts

Maintenance

Sanitation

Product ID's

Category Codes

Online Orders

Invoicing

Requisitions

Document Administration

Perishable Items

Loading Machinery

Expiry Dates

Non-Perishable Items

Customer Assistance

Purchase Orders

Customer Assistance

Expiry Dates

Quality Control

## Profile

*Dedicated Grocery Shelf Stocker, motivated to deliver exemplary customer service levels at all times. Knowledge of store layouts and product locations and proven to be the go-to employee to find products for customers in the storerooms when not available on the shelves. High energy levels and stamina to assist in unloading heavy boxes and pallets from delivery trucks at a speedy pace. Meticulous organization and categorization skills maintaining a spotless shelving set-up at all times. Also helps out as a Cashier when the store is busy holding zero error margins on cash-ups and maintaining float levels.*

## Employment History

### Grocery Shelf Stocker, ABC Sweets, Onalaska

January 2019 – August 2020

*Reduced forklift fuel costs by suggesting management integrate a hydraulic shift into the current forklift machinery*

- Receive product batch deliveries and unpack the boxes and pallets
- Ensure that the packages contain the correct number of items.
- Unload items and stocking shelves in the storage area
- Assign individual ID codes to the items for example numbers, stock batch codes, inventory control logos and barcodes
- Fulfill telephone, email, online and mail orders for delivery to customers
- Record stock movement and replace damaged and missing products
- Prepare merchandise for shipment and restocking the inventory
- Report inventory issues such as out of stock products or damaged items to the store manager
- Carry out the face to face promotion campaigns in-store and assist customers with their requests.
- Guide and direct customers to various aisles and help them with questions regarding specials and discounts
- Categorize goods and place surplus products in the temporary storage area

### Grocery Shelf Stocker, Fruit & Veg City, Jacksonville

January 2018 – December 2019

*Implemented a scanning system to identify damaged and defective products which contributed to a reduction in customer complaints and product returns of 20%*

Product Signage

Parts Ordering

Refunds

Product Sequence

Product Supply

Reconciliation

Docking

Health & Safety

Cleaning

Sanitation

Freezer Compartments

Labelling

Cash Register

Heavy Lifting

## Languages

Englis

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Spanish

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## Hobbies

Skiing, Mountainbiking,

Triathlons

- Ensure that all items on the shelves are damage-free and have not reached their expiration date
- Report damage to baskets carts, product shelves, and fixtures to the Store Manager
- Carry out maintenance checks for warehouse, storage, and in-store shelves
- Performing repairs to shelves and fixtures
- Organize, stock, and label goods and keep the shelves clean and tidy
- Organize and assemble displays, signage, and promotional fixtures
- Replace expired products with new ones
- Check for expired products in the perishables sections such as dairy, meat, and poultry
- Clean and sanitize floors, shelves, fixtures, fridges and storage areas

## Grocery Shelf Stocker, Imbozio Deli, Milanówek

August 2020 – August 2020

*Introduced a basic inventory management system that decreased information retrieval time by 42%*

- Sort and label goods for the reduced aisle section
- Conduct pre-stack inventory counting
- Record and reconcile all new stock placed on shelves and all expired products removed from shelves
- Stack and organize products
- Monitor temperatures of freezers and refrigerator

## Education

### ISA Certified Automation Professional (CAP), The International Society of Automation, Ivory Park

August 2020 – August 2020

### Certified Warehouse Technician (CWT), Warehouse Skill Standards Council,, Alexandria

January 2019 – October 2019

### National Career Readiness Certificate, American Testing College (ACT, Denver

May 2016 – November 2017