

# ROBERT JENKINS

Warehouse Manager

1515 Pacific Ave, Los Angeles, CA 90291, United States

(541) 754-3010

email@email.com

---

---

Place of birth ..... *San Antonio*      Driving license ..... *Full*  
Nationality ..... *American*

## LINKS

*[Facebook](#), [LinkedIn](#)*

## PROFILE

*Tenured Warehouse Manager with over a decade of employment in coordinating transportation, storage, inventories, materials, procurement, and general warehouse operations. Holds a zero error rate for all shipping uploads resulting in a 98% supplier satisfaction score. Spearheading warehouse automation and materials management applications increasing collaboration between departments and global facilities. Holds a Bachelor's Degree in Logistics Management.*

---

---

## EMPLOYMENT HISTORY

❖ **Warehouse Manager, Acton Shipping** ..... Jan 2018 — Jul 2020  
Redmond

*Responsible for overseeing a 150,000 square feet distribution center which services ten local shipping companies managing a team of over 50 employees*

- Liaise with customers, transportation companies and suppliers regarding delivery schedules, batch quantities, and service level agreements
- Monitor and facilitate coordinate the receipt, ordering, assembling and dispatching of goods
- Responsible for space layout schematics and coordinating efficient handling of equipment of
- Accountable for ensuring environmental compliance, quality standards, and budgetary targets are met
- Show a clear understanding of the company's policies and vision and get buy-in from all staff members accordingly
- Promote warehouse automation and computerized systems to improve efficiencies and reduce wastage and error margins

❖ **Warehouse Manager, ODK Transport Group** ..... Jan 2014 — Dec 2017  
San Leandro

*Implement continuous improvement practices by using Kaizen and Kanban methods resulting in 50% efficiency improvement in production and delivery*

- Spearheaded motivation, engagement and performance excellence within teams, ensuring that productivity targets are met, and safety standards are adhered to
- Generate reports and statistics daily, weekly, monthly and quarterly for presentations to executive management
- Visit major customers and supplier companies regularly to conduct satisfaction surveys
- Responsible for maintaining health and safety standards, monitoring hygiene and sanitation activities and overseeing risk and security management for the facility

❖ **Warehouse Manager, Bilte Food Manufacturing Industries** ..... Jul 2020 — Jul 2020  
Linz

*Reduced warehouse inventory shrinkage and wastage by 39% over the previous financial year*

- Responsible for managing ISO Level Operations Implementation ensuring the facility meets with all guidelines and company identities metrics in the warehousing value chain
- Establish and control the integrity and consistency of productivity standards

- Review and analyze projected PL statements and implement strategies to improve these ratio's by increasing productivity efficiencies
- Manage and amend safety procedures to be compliance with company prescribes standards as well as state regulations
- Involved in the evaluation and training of new personnel as well as organizational development and career planning of junior and senior workers

## EDUCATION

❖ ..... Jul 2020 — Jul 2020

❖ **California University** ..... Jan 2018 — Jul 2020  
*Ph.D. in Supply Chain Management* ..... Orange County

❖ **University of Indiana,** ..... Jul 2020 — Jul 2020  
*Masters in Transport Economics* ..... Bloomington

Major Subjects: Logistics and Transportation Management

❖ **Jefferson Community and Technical College** ..... Jan 2013 — Dec 2014  
*Bachelors Degree In Business Administration* ..... Louisville

Course Topics:

- Sourcing
- Category Management
- Negotiation
- Legal and Contractual
- Supplier Relationship Management
- Cost and Price Management
- Financial Analysis

## SKILLS

Purchase Orders ..... <i>Expert</i>	Lean Manufacturing Systems ..... <i>Experienced</i>
Osha ..... <i>Experienced</i>	Supply Chain Management ..... <i>Experienced</i>
Database Management ..... <i>Skillful</i>	Order Fulfilment ..... <i>Skillful</i>
Spreadsheets ..... <i>Skillful</i>	Warehouse Equipment ..... <i>Experienced</i>
Distribution Planning ..... <i>Experienced</i>	Distribution Operations ..... <i>Skillful</i>
Retail Warehousing ..... <i>Skillful</i>	Personnel Policies ..... <i>Skillful</i>
Monitoring Expenditures ..... <i>Experienced</i>	Logistics ..... <i>Skillful</i>
Logistics ..... <i>Skillful</i>	Inventory Control ..... <i>Skillful</i>
Raw Materials ..... <i>Expert</i>	MARS ..... <i>Skillful</i>
Stock Rotation ..... <i>Experienced</i>	SCADA ..... <i>Skillful</i>
Safety Procedures ..... <i>Experienced</i>	Maestro ..... <i>Expert</i>
Delivery Trucks ..... <i>Expert</i>	Visual ERP ..... <i>Experienced</i>
Cycle Counts ..... <i>Expert</i>	Kanban Inventory ..... <i>Experienced</i>
ISO ..... <i>Expert</i>	Fishbowl ..... <i>Experienced</i>
Stock Levels ..... <i>Experienced</i>	JDA ..... <i>Skillful</i>
Just in Time Practices ..... <i>Expert</i>	Netsuite ERP ..... <i>Experienced</i>

## COURSES

♣ **CSCP - Certified Supply Chain Professional** ..... Jul 2020 — Jul 2020  
*APICS, Chicago, IL*

♣ **Lean Six Sigma Black Belt Certification** ..... Jan 2018 — Nov 2019  
*American Association for Quality (ASQ), Milwaukee, WI*

## LANGUAGES

English, French, German ..... *Native speaker*

## HOBBIES

*Swimming, Ultramarathons, Golf*