



Sam Griffin

Attorney

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| ADDRESS | 1515 Pacific Ave, Los Angeles, CA 90291, United States | PHONE | (541) 754-3010 |
| EMAIL | email@email.com | PLACE OF BIRTH | San Antonio |
| NATIONALITY | American | DRIVING LICENSE | Full |
| LINKS | Linkedin , ZoomInfo , Facebook | | |

01 PROFILE

Empathetic and passionate NPO Attorney with seven years working tenure in the non-profit space related to social activism for human trafficking, gender violence, and poverty upliftment initiatives. Carried 40 cases to trial in the last six months with a 100% mediation rate. Won the Pro-Bono Attorney of the Year Award from the American Bar Association in 2019.

02 EMPLOYMENT HISTORY

Jan 2019 — Present
Idaho Falls

Senior Attorney at McMillan & Smith Attorneys

Carried 40 case files from conceptualization through to final trial in the last 12 months

- Advising clients regarding claim liabilities, business transaction compliance, and legal rights and obligations
- Interpreting regulations, rules, and laws for individuals and business entities
- Analyzing and explaining the probable outcome of cases based on previous legal precedents
- Presenting case information to juries and judges in court
- Evaluating findings and developing strategies and arguments in preparation for court appearances
- Gathering evidence to formulate defense cases or initiate legal proceedings, by interviewing witnesses, clients and 3rd party stakeholders
- Representing clients in court or in mediation hearings
- Preparing and drafting legal documentation such as patent applications, mortgages, leases, and employee contracts

Jan 2016 — Dec 2018
Seattle

Attorney at Human Protection Services

Conducted 50+ mediations achieving a 92% settlement rate and scored 98% on client satisfaction exit surveys

- Negotiating settlement agreements of civil disputes
- Confering with colleagues regarding specialist legal issues that may fall outside the standard legal scope of work

- Researching public and other legal records to compile opinions
- • Supervise and coordinate daily activities of legal assistants and paralegal staff

Jan 2014 — Jan 2016
Masterton

Attorney at Trao Legal Consultants

Maintained 1900 minimum annual billable hours and reviewed more than 30% pleadings comparing to the company average

- Performing administrative and managerial functions such as recruiting, billing allocation and allocation of projects
- Acting as guardian, agent, trustee or executor on behalf of business and individuals
- Probating wills and representing and advising administrators and executors of deceased estates

03 EDUCATION

May 2020 — Present
Detroit

University of Detroit

Masters Degree in Social Media Law

Jan 2015 — Jul 2015
Miami

National Conference of Bar Examiners

Licensed Attorney

May 2020 — May 2020
Boston

Whittier School of Law

Law School Programme

Jan 2011 — Dec 2014
Cambridge

Harvard School of Law

Juris Doctor Degree

Course Curriculum: Constitutional Law, Contracts, Property Law, Civil Procedure, Legal Writing, Tax Law, Labor Law, Corporate Law

May 2007 — Aug 2009

GPA Score: 3.9

Received a full scholarship for Harvard School of Law

04 SKILLS

Corporate Law

Drafting Documentation

Client Advocacy

Litigation

Mediation

Depositions

Constitutional Law

Tax Law

Labor Law

Research Methodologies

Billing Systems

Settlement Agreements

Documentation

Corporate Law

Civil Procedure

Legal Writing

Contractual Law

Legal Proceedings

Property Law
Pre-Trial Counselling
Knowledge of Federal and State Laws

Trial Preparation
Tort Law
Product Liability Law

05 COURSES

May 2020 → May 2020

May 2020 — May 2020

eDiscovery Certification at American Bar Association, Online

2011 – Law School Admission Exam (LSAT) at American Bar Association, Manhattan,

06 LANGUAGES

English, German,
French

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Dutch

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Russian, Polish

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