



# SAM GRIFFIN

Attorney 📍 LOS ANGELES, CA 90291, UNITED STATES | (541) 754-3010

## ◦ DETAILS ◦

1515 Pacific Ave, Los Angeles, CA  
90291, United States  
(541) 754-3010  
[email@email.com](mailto:email@email.com)

### PLACE OF BIRTH

San Antonio

### NATIONALITY

American

### DRIVING LICENSE

Full

## ◦ LINKS ◦

[Linkedin](#)

[ZoomInfo](#)

[Facebook](#)

## ◦ SKILLS ◦

Corporate Law

Drafting Documentation

Client Advocacy

Litigation

Mediation

Depositions

Constitutional Law

Tax Law

Labor Law

Property Law

Pre-Trial Counselling

Knowledge of Federal and State  
Laws

Research Methodologies

Billing Systems

Settlement Agreements

Documentation

Corporate Law

Civil Procedure

## 👤 PROFILE

*Empathetic and passionate NPO Attorney with seven years working tenure in the non-profit space related to social activism for human trafficking, gender violence, and poverty upliftment initiatives. Carried 40 cases to trial in the last six months with a 100% mediation rate. Won the Pro-Bono Attorney of the Year Award from the American Bar Association in 2019.*

## 📁 EMPLOYMENT HISTORY

### Senior Attorney at McMillan & Smith Attorneys, Idaho Falls

January 2019 — Present

*Carried 40 case files from conceptualization through to final trial in the last 12 months*

- Advising clients regarding claim liabilities, business transaction compliance, and legal rights and obligations
- Interpreting regulations, rules, and laws for individuals and business entities
- Analyzing and explaining the probable outcome of cases based on previous legal precedents
- Presenting case information to juries and judges in court
- Evaluating findings and developing strategies and arguments in preparation for court appearances
- Gathering evidence to formulate defense cases or initiate legal proceedings, by interviewing witnesses, clients and 3rd party stakeholders
- Representing clients in court or in mediation hearings
- Preparing and drafting legal documentation such as patent applications, mortgages, leases, and employee contracts

### Attorney at Human Protection Services, Seattle

January 2016 — December 2018

*Conducted 50+ mediations achieving a 92% settlement rate and scored 98% on client satisfaction exit surveys*

- Negotiating settlement agreements of civil disputes
- Conferring with colleagues regarding specialist legal issues that may fall outside the standard legal scope of work
- Researching public and other legal records to compile opinions
- Supervise and coordinate daily activities of legal assistants and paralegal staff

### Attorney at Trao Legal Consultants, Masterton

January 2014 — January 2016

*Maintained 1900 minimum annual billable hours and reviewed more than 30% pleadings comparing to the company average*

- Performing administrative and managerial functions such as recruiting, billing allocation and allocation of projects
- Acting as guardian, agent, trustee or executor on behalf of business and individuals
- Probating wills and representing and advising administrators and executors of deceased estates

Legal Writing  
Contractual Law  
Legal Proceedings  
Trial Preparation  
Tort Law  
Product Liability Law

## ◦ LANGUAGES ◦

English, German, French

Russian, Polish

Dutch

## 🎓 EDUCATION

○ Masters Degree in Social Media Law, University of Detroit, Detroit

May 2020 — Present

○ Licensed Attorney, National Conference of Bar Examiners , Miami

January 2015 — July 2015

○ Law School Programme, Whittier School of Law, Boston

May 2020 — May 2020

○ Juris Doctor Degree, Harvard School of Law, Cambridge

January 2011 — December 2014

Course Curriculum: Constitutional Law, Contracts, Property Law, Civil Procedure, Legal Writing, Tax Law, Labor Law, Corporate Law

May 2007 — August 2009

GPA Score: 3.9

Received a full scholarship for Harvard School of Law

## 📖 COURSES

○ eDiscovery Certification, American Bar Association, Online

May 2020 — May 2020

○ 2011 – Law School Admission Exam (LSAT), American Bar Association, Manhattan,

May 2020 — May 2020