

# Matthew Evans, Associate Attorney

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Place of birth	San Antonio	Driving license	Full
Nationality	American		

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LINKS [Linkedin](#)

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**PROFILE** *Productive, versatile Associate Attorney with extensive working tenure of seven years in all aspects of real estate transactions. Highly adept in contract negotiations, business rights litigation and civil law codes about individual property rights with extensive exposure to civil courts client representations. Completed a Juris Doctor Degree with a GPA of 3.9 and achieved the highest score in the State Attorney Bar Examination.*

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## EMPLOYMENT HISTORY

Jan 2017 — Nov 2019 **Associate Attorney III, Brickshaw & Smith LLC** Denver

*Spearheaded employee efficiencies by implementing an automated booking system which increased billable hours by 25%.*

- Represents high-level corporate clients in court
- A spokesperson for the firm at press briefings and interviews
- Responsible for interpreting laws, rules and due process regulations and advising clients accordingly
- Networking at industry events and conferences to build a client base on behalf of the firm
- Act as the legal expert and present opinions based on legal analysis regarding case issues to junior Associate Attorneys
- Responsible for hiring junior associate attorneys, allocating work to them and managing support staff such as legal secretaries and paralegals
- Develop strategies regarding depositions, pre-trial hearings, and trial hearings
- Negotiate in settlements of legal disputes

Jan 2016 — Nov 2017 **Associate Attorney II, California Media Consultants** Orange County

*Compiled and prepared more than 1500 pre-trial briefs and over 800 000 pages of tax records during the last five years.*

- Represented media clients in copyright infringement actions and proceedings
- Draft tolling agreements, pleadings, initial disclosures, 26(f) reports, proposed protective orders, and pre-trial motions
- Compile responses to interrogatories, opposition counsel and court officer's request for documentation
- Responsible for civil litigation and conveyancing procedures
- Oversee the recruitment and onboarding of summer interns
- Published articles on copyright infringements for various Legal Journals
- Represent musicians, artists and record companies in court
- Responsible for attending legal conferences and present as a keynote speaker

Jan 2014 — Dec 2015 **Junior Associate Attorney, North Carolina Prosecutors Office** Indian Trail

*Conducted over 200 personal damages mediations with a 97% settlement rate out of court.*

- Responsible for drafting initial pleadings and discovery, assessing the strengths and weaknesses of respondent's cases
  - Perform extensive research online as well as visiting public information centers to accumulate contextual background regarding cases
  - Draft motions for summary judgments and pre-trial motions
  - Coordinate deposition meetings and facilitate the subpoenas and conferences with the oppositions and trial witnesses
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## EDUCATION

Nov 2016 — Nov 2018 **Masters Degree in Social Media Law, University of Detroit** Detroit

Nov 2016 — Nov 2016

Licensed Attorney, National Conference of Bar Examiners  
(American Bar Association-approved)

Brooklyn

Jan 2010 — Nov 2012

Juris Doctor Degree, William S. Boyd School of Law

Las Vegas

GPA: 3.9

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SKILLS

Business Acumen	Novice	Trial Preparation	Novice
Research Methodology	Novice	Antitrust Law	Novice
Depositions	Novice	Wills, Estates, Trusts	Novice
Case Strategies	Novice	Settlement Meetings	Novice
Draft Legal Documentation	Novice	Court Procedures	Novice
Power of Attorney	Novice	Reference Literature	Novice
Mediation	Novice	Corporate Law	Novice
Client Advocacy	Novice	Cross Examinations	Novice
Legal Advice	Novice	Product Liability Law	Novice
Law Knowledge	Novice	Conveyancing	Novice

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COURSES

Jan 2018 — Jun 2018

eDiscovery Certification, American Bar Association, Online

Jan 2012 — Jun 2015

Law School, Whittier Law Programme, Boston

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HOBBIES

Running, Hiking, Tennis, Basketball

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LANGUAGES

English, French,  
German

Native speaker