



Alexis Walker

Senior Tutor

Profile

Professional Language Tutor with experience in teaching Spanish, French, and English to University Students. Studied a Masters Degree in European Languages in Paris and also attained a Bachelors in Education Management. Brings to the table a forte of technical language teaching for written adeptness, as well as a practical role-play component improving verbal communication skills.

Employment History

Online Tutor at TSL Online Tutoring Agency, Washington

May 2018 — Present

Improved the academic performance of learners in Mathematics by 30% on average for a group of 25 individuals.

- Utilize online teaching platforms and virtual classrooms for instructing students
- Tutor individual students via Skype sessions
- Customize lessons to align with student needs and areas of development
- Create mock exams and practice tests to help students prepare for exams
- Organize group role-play sessions to improve conversational skills
- Assist with college and university admission applications
- Proofread, edit and provide coaching to MBA students regarding their proposals and dissertations
- Present monthly reports to all learners regarding their progress and identify areas of weakness to be addressed
- Use whiteboard functionalities in online chat rooms to teach student groups of 30 or more in one session
- Record all group tutoring sessions and create revision video's on YouTube

College Tutor at University of Arizona, Springfield

January 2017 — January 2018

Received a 4.8/5 rating from over a 100 students commenting on the University's Facebook Page.

- Responsible for providing academic guidance and coaching to 15 students per semester on a one on one basis
- Prepare study guides and learning materials aligned with the college curriculum for the year
- Tutor students on 1st,2nd and 3rd-year level in a variety of major subjects available within the faculty's Human Sciences degree programs
- Assist students in exploring career opportunities, writing cover letters and creating resumes
- Provide interview training to graduates applying for summer internships

Details

1515 Pacific Ave, Los Angeles, CA 90291, United States, (541) 754-3010

email@email.com

Place of birth

San Antonio

Nationality

American

Driving license

Full

Links

[Instagram](#)

[Linkedin](#)

Skills

Teaching Plans

Lesson Delivery Platforms

Test Compilations

Report Writing

Zoom

Skype

Virtual Whiteboards

Assessments

Academic Guidance

Online Classrooms

English Teaching

Grammar

Sentence Construction

Punctuation

Essay Writing

Editing & Proofreading

- Assess each student’s academic ability at the beginning of the year as to customize individual learning plans and set academic performance goals
- Facilitate recordkeeping, notifications, and submissions of assignments via an online tutoring platform

Mathematics Tutor at Ridgefield Secondary School, Seattle

January 2015 — December 2016

Wrote two study guides for Algebra and Calculus which were adopted by five schools in the district as part of their revision and exam preparation workshops during summer school.

- Present bi-weekly one-on-one academic training sessions in calculus, geometry, and algebra
- Monitor the progress of each learner and provide parents and guardians with feedback reports
- Maintain discipline and cultivate a learning culture during each tutoring session
- Write topic-specific guidelines to assist students with exam and test techniques
- Create topic summaries from prescribed study materials and distribute to students every week
- Conduct pop quizzes and mock exams to assess students’ grasp of the subject matter
- Prepare customized lesson plans according to each student’s individual needs

Role Play Sessions

Languages

English

French

Spanish

Hobbies

Blogging, Running, Hiking

Education

Master of Arts in Counseling Psychology, Morgridge College, Denver

January 2019 — Present

Virginia Communication and Literacy Assessment (VCLA), Virginia Department of Education, Amherst

March 2019 — March 2019

Reading Assessment: 300 points

Writing Assessment: 325 points

Praxis Parapro Assessment Certification, Capitol Region Education Council (CREC), Hartford

2016 — May 2016

Score: 548 points

Bachelor’s Degree in English Literature, University of Ohio, Denver

June 2011 — June 2013

GPA: 3.8

Courses

Accredited Level III Tutor, College Reading and Learning Association, Oak Creek

June 2019 — June 2019

Teacher's Aide Associates Programme, University of Arizona, Buffalo

January 2012 — July 2014