



LAURA HARRIS

Teaching Assistant 📍 LOS ANGELES, CA 90291, UNITED STATES

○ DETAILS ○

1515 Pacific Ave, Los Angeles, CA
90291, United States
email@email.com

PLACE OF BIRTH
San Antonio

NATIONALITY
American

DRIVING LICENSE
Full

○ LINKS ○

[Facebook](#)
[Linkedin](#)

○ SKILLS ○

Teaching Plans

Grading Papers

Test Design

Classroom Management

School SIS

Blackboard

Blabber

Classkit

○ HOBBIES ○

Art, Music, Opera

○ LANGUAGES ○

👤 PROFILE

Energetic teaching assistant with four years of experience in a secondary school environment. Mentor and supervise classes of up to 30 students at a time and was instrumental in improving average math scores by 25% during the first term. Received 95% in the last performance assessment and accumulated multiple recommendation letters from parents and teachers. Currently pursuing a Bachelor's Degree in Education.

📁 EMPLOYMENT HISTORY

High School Teaching Assistant at Ben Noir High School, Minneapolis

September 2018 – May 2019

Increased class attendance to 99% and boosted student participation by 32% via student-focused teaching methodologies.

- Prepare draft lesson plans and exam papers
- Promote positive discipline and act as a guidance counselor for the grade group
- Accompany students on class trips and offsite school events
- Prepare classrooms for lessons to take place and clean classrooms afterward
- Provide extra lessons in Science & Mathematics to students who underperform
- Supervise classroom behavior and oversee students during recess times
- Act as a substitute teacher when needed during Summer and Winter School periods

Teaching Assistant at Mark Ross Elementary, Brooklyn

January 2017 – August 2018

Established the after-school reading club with the assistance of the Librarian and achieved a 12% increase subscription rates for ten weeks in a row.

- Supervise students during lunchtimes in the canteen and on the school grounds during recess to ensure their safety
- Distribute tests, monitor exam sessions, collect exam papers and do initial grading thereof
- Prepare draft lesson outlines and create worksheets for students to use during lessons
- Organize and facilitated parent-teacher evenings
- Tutor learners with special needs such as learning disabilities or language disadvantages

Junior Teacher's Aide at Tiny Tots Nursery, Springfield

January 2015 – January 2016

Instrumental in improving physical development scores by 15% during the first term with play therapy and occupational therapy techniques.

- Perform administrative and clerical work such as preparing progress reports, and creating weekly pop quizzes.
- Assist during lesson times by distributing learning materials, setting up props and passing out stationary, and art supplies
- Enforce positive discipline according to classroom rules and school protocols

- Meeting and greeting students and parents at the school gates in the morning and afternoons
- Supervise children during recess and informal playtimes

EDUCATION

- **University of Colorado, Denver**
January 2011 – December 2013
Degree: Bachelor's Degree in Elementary Education
Majors: Developmental Psychology, Teaching Principles
Minors: Educational Psychology, Classroom Learning Assessment, Classroom Management
- **University of Arizona, Tempe**
July 2012 – May 2015
Degree: Teacher's Aide Associates Programme
Course Curriculum: Child Development, Child Behavior, Educational Psychology
Children's Literature
- **Ashford University, Tampa**
June 2009 – December 2009
Degree: General Education Diploma

EXTRA-CURRICULAR ACTIVITIES

- **Art Teacher at Florida Community College, Miami**
February 2016 – May 2019
 - Present painting and drawing classes to young adults
 - Organize the annual arts exhibition

COURSES

- **Praxis Parapro Assessment Certification, Capitol Region Education Council (CREC), Hartford, CT**
May 2014 – May 2014