

Warren O'Neil

General Manager



ADDRESS	1515 Pacific Ave, Los Angeles, CA 90291, United States	EMAIL	email@email.com
PLACE OF BIRTH	San Antonio	NATIONALITY	American
DRIVING LICENSE	Full	LINKS	Twitter , Facebook , LinkedIn

Profile

Detail-oriented General Manager a proven history of increasing productivity with employee morale-boosting initiatives. Service orientated, deadline driven and an exemplary record of securing recurring client contracts. Holds a Bachelor's in Construction Management and will add value by creating new business development strategies to ensure the expansion of client territories ultimately taking revenue to the next level.

Employment History

Oct 2015 – Mar 2019

INDIANAPOLIS, IN

General Manager

UPX Distribution

Negotiated long-term agreements with shipping companies, resulting in 30% cost savings

- Manage employees across receiving, picking, packing and shipping departments
- Responsible for continuous training and development strategies
- Monitor expenses and overheads such as over-time, damages, stock attrition, freight and supply expenses
- Manage inventory costs and just in time principles for stock deliveries
- Recruit, hire and train new employees for all departments and distribution centers
- Embark on continuous improvement strategies to inefficiencies and implement process improvements related to safety, quality, and production
- Ensure that the warehouse facility is compliant with all Federal, State, and Local regulations

Jun 2010 – Aug 2014

KENNEBUNK, ME

Assistant General Manager

Group Five Construction

Instrumental in the implementation of an employee engagement program which reduced staff turnover by cut turnover by 25%

- Inspect workmanship of all renovation projects at various stages of the building activities
- Approve preliminary designs and purchase orders for building supplies
- Approve project plans and schedules for all reconstruction activities
- Communicate with Owner, Architect, and Sub-Contractor to ensure that work was performed according to plans and expectations

- Assist Supervisor with work schedules to minimize inconvenience to current tenants
- Create daily reports for the Owner to provide updates and identify concerns
- Report on health and safety incidents
- Supervise first-shift operations of up to 25 associates

Education

Mar 2018 – Present
SAN DIEGO, CA

California University
Ph.D. in Business Administration

Mar 2006 – Mar 2008
CHICAGO, IL

Chicago State University
Masters in Business Administration

Sep 2002 – Dec 2005
CLEVELAND, OH

University of Ohio
Bachelor of Engineering in Construction Management

Skills

Construction	● ● ● ● ●	Financial Statements	● ● ● ● ●
Marketing Strategies	● ● ● ● ●	Inventory Control	● ● ● ● ●
Recruitment	● ● ● ● ●	Training & Development	● ● ● ● ●
Logistics & Warehousing	● ● ● ● ●	Management & Leadership	● ● ● ● ●
SAP	● ● ● ● ●	Lotus Notes	● ● ● ● ●
Asana	● ● ● ● ●	Trello	● ● ● ● ●
TeamGuru	● ● ● ● ●	Agile	● ● ● ● ●
Slack	● ● ● ● ●		

Courses

Apr 2018
INSTITUTE OF CERTIFIED
PROFESSIONAL MANAGERS, VA

Certified Manager (CM)

Languages

English ● ● ● ● ● Italian ● ● ● ● ●

Internships

Apr 2008 – Mar 2010

SHREVEPORT, LA

General Manager

A. Smith Building Supplies

Take over general management duties at the family business during summer holidays

- Analyze financial statements, review sales, and operational activity reports
- Identify areas requiring cost reduction or program improvement
- Direct and coordinate activities purchasing, inventory, pricing and sales
- Oversee administrative activities directly related to product manufacturing
- Monitor suppliers to ensure service delivery standards are maintained

Hobbies

Cycling, Running, Carpentry