



# Warren O'Neill

General Manager

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<b>PLACE OF BIRTH</b>	San Antonio	<b>NATIONALITY</b>	American
<b>DRIVING LICENSE</b>	Full	<b>LINKS</b>	<a href="#">Twitter</a> , <a href="#">Facebook</a> , <a href="#">LinkedIn</a>

## 01 PROFILE

*Detail-oriented General Manager a proven history of increasing productivity with employee morale-boosting initiatives. Service orientated, deadline driven and an exemplary record of securing recurring client contracts. Holds a Bachelor's in Construction Management and will add value by creating new business development strategies to ensure the expansion of client territories ultimately taking revenue to the next level.*

## 02 EMPLOYMENT HISTORY

Oct 2015 – Mar 2019  
Indianapolis, IN

### General Manager at UPX Distribution

*Negotiated long-term agreements with shipping companies, resulting in 30% cost savings*

- Manage employees across receiving, picking, packing and shipping departments
- Responsible for continuous training and development strategies
- Monitor expenses and overheads such as over-time, damages, stock attrition, freight and supply expenses
- Manage inventory costs and just in time principles for stock deliveries
- Recruit, hire and train new employees for all departments and distribution centers
- Embark on continuous improvement strategies to inefficiencies and implement process improvements related to safety, quality, and production
- Ensure that the warehouse facility is compliant with all Federal, State, and Local regulations

Jun 2010 – Aug 2014  
Kennebunk, ME

### Assistant General Manager at Group Five Construction

*Instrumental in the implementation of an employee engagement program which reduced staff turnover by cut turnover by 25%*

- Inspect workmanship of all renovation projects at various stages of the building activities

### 03 EDUCATION

Mar 2018 – Present  
San Diego, CA

Mar 2006 – Mar 2008  
Chicago, IL

Sep 2002 – Dec 2005  
Cleveland, OH

- Approve preliminary designs and purchase orders for building supplies
- Approve project plans and schedules for all reconstruction activities
- Communicate with Owner, Architect, and Sub-Contractor to ensure that work was performed according to plans and expectations
- Assist Supervisor with work schedules to minimize inconvenience to current tenants
- Create daily reports for the Owner to provide updates and identify concerns
- Report on health and safety incidents
- Supervise first-shift operations of up to 25 associates

#### California University

Ph.D. in Business Administration

#### Chicago State University

Masters in Business Administration

#### University of Ohio

Bachelor of Engineering in Construction Management

### 04 SKILLS

Construction	● ● ● ● ● ●	Financial Statements	● ● ● ● ● ●
Marketing Strategies	● ● ● ● ● ●	Inventory Control	● ● ● ● ● ●
Recruitment	● ● ● ● ● ●	Training & Development	● ● ● ● ● ●
Logistics & Warehousing	● ● ● ● ● ●	Management & Leadership	● ● ● ● ● ●
SAP	● ● ● ● ● ●	Lotus Notes	● ● ● ● ● ●
Asana	● ● ● ● ● ●	Trello	● ● ● ● ● ●
TeamGuru	● ● ● ● ● ●	Agile	● ● ● ● ● ●
Slack	● ● ● ● ● ●		

### 05 COURSES

Apr 2018

**Certified Manager (CM) at Institute of Certified Professional Managers, VA**

### 06 LANGUAGES

English ● ● ● ● ● ● Italian ● ● ● ● ● ●

## 07 INTERSHIPS

Apr 2008 – Mar 2010  
Shreveport, LA

### General Manager at A. Smith Building Supplies

*Take over general management duties at the family business during summer holidays*

- Analyze financial statements, review sales, and operational activity reports
- Identify areas requiring cost reduction or program improvement
- Direct and coordinate activities purchasing, inventory, pricing and sales
- Oversee administrative activities directly related to product manufacturing
- Monitor suppliers to ensure service delivery standards are maintained

## 08 HOBBIES

Cycling, Running, Carpentry