

Warren O'Neill, General Manager

1515 Pacific Ave, Los Angeles, CA 90291, United States, email@email.com

Place of birth	San Antonio	Driving license	Full
Nationality	American		

LINKS [Twitter](#), [Facebook](#), [Linkedin](#)

PROFILE

Detail-oriented General Manager a proven history of increasing productivity with employee morale-boosting initiatives. Service orientated, deadline driven and an exemplary record of securing recurring client contracts. Holds a Bachelor's in Construction Management and will add value by creating new business development strategies to ensure the expansion of client territories ultimately taking revenue to the next level.

EMPLOYMENT HISTORY

Oct 2015 – Mar 2019 **General Manager, UPX Distribution** Indianapolis, IN

Negotiated long-term agreements with shipping companies, resulting in 30% cost savings

- Manage employees across receiving, picking, packing and shipping departments
- Responsible for continuous training and development strategies
- Monitor expenses and overheads such as over-time, damages, stock attrition, freight and supply expenses
- Manage inventory costs and just in time principles for stock deliveries
- Recruit, hire and train new employees for all departments and distribution centers
- Embark on continuous improvement strategies to inefficiencies and implement process improvements related to safety, quality, and production
- Ensure that the warehouse facility is compliant with all Federal, State, and Local regulations

Jun 2010 – Aug 2014 **Assistant General Manager, Group Five Construction** Kennebunk, ME

Instrumental in the implementation of an employee engagement program which reduced staff turnover by cut turnover by 25%

- Inspect workmanship of all renovation projects at various stages of the building activities
 - Approve preliminary designs and purchase orders for building supplies
 - Approve project plans and schedules for all reconstruction activities
 - Communicate with Owner, Architect, and Sub-Contractor to ensure that work was performed according to plans and expectations
 - Assist Supervisor with work schedules to minimize inconvenience to current tenants
 - Create daily reports for the Owner to provide updates and identify concerns
 - Report on health and safety incidents
 - Supervise first-shift operations of up to 25 associates
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EDUCATION

Mar 2018 – Present **California University, Ph.D. in Business Administration** San Diego, CA

Mar 2006 – Mar 2008 **Chicago State University, Masters in Business Administration** Chicago, IL

Sep 2002 – Dec 2005 **University of Ohio, Bachelor of Engineering in Construction Management** Cleveland, OH

SKILLS	Construction	Expert	Financial Statements	Expert
	Marketing Strategies	Expert	Inventory Control	Expert
	Recruitment	Expert	Training & Development	Expert
	Logistics & Warehousing		Management & Leadership	

	Expert		Expert
SAP	Expert	Lotus Notes	Expert
Asana	Experienced	Trello	Experienced
TeamGuru	Experienced	Agile	Skillful
Slack	Skillful		

COURSES

Apr 2018 **Certified Manager (CM), Institute of Certified Professional Managers, VA**

LANGUAGES

English Native speaker Italian Native speaker

INTERSHIPS

Apr 2008 – Mar 2010 **General Manager, A. Smith Building Supplies** Shreveport, LA

Take over general management duties at the family business during summer holidays

- Analyze financial statements, review sales, and operational activity reports
- Identify areas requiring cost reduction or program improvement
- Direct and coordinate activities purchasing, inventory, pricing and sales
- Oversee administrative activities directly related to product manufacturing
- Monitor suppliers to ensure service delivery standards are maintained

HOBBIES

Cycling, Running, Carpentry