

# Corey Coleman

## General Warehouse Worker



ADDRESS	1515 Pacific Ave, Los Angeles, CA 90291, United States	EMAIL	corey@email.com
PLACE OF BIRTH	San Antonio	NATIONALITY	American
DRIVING LICENSE	Full	LINKS	<a href="#">Twitter</a> , <a href="#">Facebook</a>

## Profile

*Experienced Warehouse worker with five years' tenure in a shipping yard setting, maintaining an average picking/packing speed of 95%. Holds a 100% score in adhering to packing specs and 99% error free ratio on packing records. Completed a certificate in Warehouse Safety and has a valid commercial driver's license.*

## Employment History

May 2018 – Apr 2019  
SAN ANTONIO

### General Warehouse Worker Intinate Shipping

*Use ERP system functionality to record and monitor picking and packing output average of 50 workers per each 8-hour shift daily and compare with target output figures.*

- Pack or wrap materials and products manually
- Stack and palletize products according to facility specifications
- Notify supervisors of defective products or damaged packaging
- Assist machine operators with hand signals on where to move large pallets from the packing area to the loading bay
- Identify product codes and SKU numbers against invoice manifests
- Ensure a clean and orderly work station at all times
- Identify, separate and label products and containers
- Tag pallets with the correct identification numbers
- Move merchandise from pick slot to conveyor area

Apr 2017 – Mar 2018  
LOS ANGELES

### General Warehouse Associate Industrial Shipping & Containers

*Reorganized the warehouse layout, making the process 50% more efficient because finished products are closer to the loading bay areas and pallets carriers can transport pallets quicker to the designated sections where uploading takes place.*

- Assess organizational needs and implement administrative procedures to streamline inventory records

- Create reports and spreadsheets to be utilized by the shipping department and the distribution department
- Provided clerical support by printing shipping orders, invoice manifests, products received records and route maps for distribution trucks
- Keep track of incoming and outgoing pallets and containers
- Completed inventory auditing, product inspection, and order selection
- Maintain and update warehouse task documentation and records for submission to supervisors and team leaders
- Review item locations to ensure proximity to delivery sites

Jan 2016 – Mar 2017  
DENVER

## Warehouse Mover Shipping Yards

*Introduced a dynamic labeling system, which decreased time in writing labels by hand, resulting in a 50% increase of picking and packing production output.*

- Operate forklifts and pallet carriers to transport a variety of manufacturing materials.
- Offloading trucks carrying packaging material
- Moved incoming or outgoing merchandise throughout the distribution area by hand and forklifts.
- Check, verify and record goods received against order lists
- Organize defective and damaged parts into a separate area
- Enter data into remote data terminal, and load finished goods onto pallets and then hoist them onto distribution trucks
- Perform pick-ticket item assessments regularly

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## Education

Apr 2018 – Jun 2019  
CONCORD

### New Hampshire University Graduate Certificate in Warehousing & Supply Chain Management

Mar 2012 – Dec 2013  
ATLANTA

### Atlanta Technical College Associates Degree in Logistics and Supply Chain Fundamentals

Majors: Warehousing Operations, Logistics and Distribution Practices

Minors: Inventory Systems, Supply Chain Principles

Jan 2010 – Jan 2011  
WASHINGTON

### Graduate School USA Warehousing, Operations, and Disposal Course,

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## Skills

Cleaning Equipment

Sorting Products

Forklift Driver

Labeling

Packing

Pallet Jack Operations

Hazardous Materials

Health & Safety

Automated Wrappers

Conveyor Belts

Picking

Hoisting Machines

Record Keeping

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## Courses

Jan 2008 – Jul 2008

Hazardous Materials Transportation Training

KMI LEARNING INSTITUTE, COLUMBUS,  
OH

Jan 2007 – Apr 2007

Forklift Driver Certification

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## Hobbies

Skiing, Skydiving, Art

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## Languages

English



Spanish

