

# Corey Coleman



## General Warehouse Worker

<b>Address</b>	1515 Pacific Ave, Los Angeles, CA 90291, United States	<b>Email</b>	corey@email.com
<b>Place of birth</b>	San Antonio	<b>Nationality</b>	American
<b>Driving license</b>	Full	<b>Links</b>	<a href="#">Twitter</a> , <a href="#">Facebook</a>

### 01 PROFILE

*Experienced Warehouse worker with five years' tenure in a shipping yard setting, maintaining an average picking/packing speed of 95%. Holds a 100% score in adhering to packing specs and 99% error free ratio on packing records. Completed a certificate in Warehouse Safety and has a valid commercial driver's license.*

### 02 EMPLOYMENT HISTORY

05/2018 – 04/2019

#### **General Warehouse Worker at Intinate Shipping**

San Antonio

*Use ERP system functionality to record and monitor picking and packing output average of 50 workers per each 8-hour shift daily and compare with target output figures.*

- Pack or wrap materials and products manually
- Stack and palletize products according to facility specifications
- Notify supervisors of defective products or damaged packaging
- Assist machine operators with hand signals on where to move large pallets from the packing area to the loading bay
- Identify product codes and SKU numbers against invoice manifests
- Ensure a clean and orderly work station at all times
- Identify, separate and label products and containers
- Tag pallets with the correct identification numbers
- Move merchandise from pick slot to conveyor area

04/2017 – 03/2018

#### **General Warehouse Associate at Industrial Shipping & Containers**

Los Angeles

*Reorganized the warehouse layout, making the process 50% more efficient because finished products are closer to the loading bay areas and pallets carriers can transport pallets quicker to the designated sections where uploading takes place.*

- Assess organizational needs and implement administrative procedures to streamline inventory records
- Create reports and spreadsheets to be utilized by the shipping department and the distribution department

- Provided clerical support by printing shipping orders, invoice manifests, products received records and route maps for distribution trucks
- Keep track of incoming and outgoing pallets and containers
- Completed inventory auditing, product inspection, and order selection
- Maintain and update warehouse task documentation and records for submission to supervisors and team leaders
- Review item locations to ensure proximity to delivery sites

01/2016 – 03/2017

### **Warehouse Mover at Shipping Yards**

Denver

*Introduced a dynamic labeling system, which decreased time in writing labels by hand, resulting in a 50% increase of picking and packing production output.*

- Operate forklifts and pallet carriers to transport a variety of manufacturing materials.
- Offloading trucks carrying packaging material
- Moved incoming or outgoing merchandise throughout the distribution area by hand and forklifts.
- Check, verify and record goods received against order lists
- Organize defective and damaged parts into a separate area
- Enter data into remote data terminal, and load finished goods onto pallets and then hoist them onto distribution trucks
- Perform pick-ticket item assessments regularly

## **03 EDUCATION**

04/2018 – 06/2019

### **New Hampshire University**

Concord

Graduate Certificate in Warehousing & Supply Chain Management

03/2012 – 12/2013

### **Atlanta Technical College**

Atlanta

Associates Degree in Logistics and Supply Chain Fundamentals

Majors: Warehousing Operations, Logistics and Distribution Practices

Minors: Inventory Systems, Supply Chain Principles

01/2010 – 01/2011

### **Graduate School USA**

Washington

Warehousing, Operations, and Disposal Course,

## **04 SKILLS**

Cleaning Equipment

Health & Safety

Sorting Products

Automated Wrappers

Forklift Driver

Conveyor Belts

Labeling

Picking

Packing

Hoisting Machines

Pallet Jack Operations

Record Keeping

Hazardous Materials

## **05 COURSES**

01/2008 – 07/2008

**Hazardous Materials Transportation Training at KMI Learning Institute, Columbus, OH**

01/2007 – 04/2007

**Forklift Driver Certification**

## **06 HOBBIES**

Skiing, Skydiving, Art

## **07 LANGUAGES**

English



Spanish

